



KAREN B. EVANS-SMITH

Top Secret/SCI Security Clearance | 219.201.3779 | kbevanssmith@yahoo.com

QUALIFICATION STATEMENT

COMMUNICATIONS SECURITY (COMSEC) MANAGER bringing to the table multi-year military experiences, top tier qualifications, and demonstrated expertise:

- **Protecting and processing classified or sensitive unclassified national security information required to effectively plan and execute military operations.**
- **Employing subject matter expertise required handling, storing, receiving, and shipping classified equipment and keys to effectively manage new, complex COMSEC equipment and corresponding key materials.**
- **Being able to establish, maintain, and implement strategies structured to cultivate long-term, comprehensive relationships with people at all organizational levels.**

SIGNATURE STRENGTHS

**Controlled Area Manager | Key Account Management | Equipment Custodian | Inventory Surveillance |
Conducting Risk Assessment Analyses | Incident Reporting | Mentorship/Coaching/Teambuilding**

MILITARY CAREER SNAPSHOT

U.S. AIR FORCE | 2000-2015

White House Communications Agency, Washington, DC

Communications (COMSEC) Security Manager | 2012 ~ 2014

Network Communications Technician (NCT) | 2011 ~ 2012

89th Operations Support Squadron, Andrews Air Force Base, MD

Noncommissioned Officer in Charge (NCOIC), Communication Security (COMSEC) Vault | 2010 ~ 2011

Assistant COMSEC Responsible Officer (COMSEC Vault) | 2007 ~ 2010

Centralized Network Control Station (CNCS) Radio Operator | 2005 ~ 2007

789th Communications Squadron (AMC), Andrews Air Force Base, MD

Radio Operator Journeyman | 2000 ~ 2005

▼ **COMMUNICATIONS SECURITY.** Name selected as member of White House Communications Agency team tasked to support President of the United States (POTUS), First Lady of the United States (FLOTUS), Vice President of the United States (VPOTUS), United States Secret Service (USSS), and senior White House staff in addition to safeguarding \$4.6M of highly sensitive communication security assets, The Electronic Key Management System (EKMS) and Key Processor (KP).

- **Managed Strategic Automated Command and Control System (SACCS) used to transmit command and control communications from the Joint Chiefs of Staff through United States Strategic Command (STRATCOM) for dissemination of high-precedence Emergency Action Messages (EAM), reconnaissance messages, and aircraft advisories to Department of Defense aircraft, ships, and ground agencies.**

KAREN B. EVANS-SMITH

Top Secret/SCI Security Clearance | 219.201.3779 | kbevanssmith@yahoo.com

- Provided Chief Security Officers with Command, Control, and Communications materials for POTUS, FLOTUS, VPOTUS, Secretary of the Air Force, and Chairman of the Joint Chiefs of Staff.
 - Supported over 100 COMSEC hand receipt holders. Issued, inventoried, and destroyed 15K electronic keys and 12K pieces of CCI in support of Presidential missions.
 - Operated Andrews Centralized Network Control Station (CNCS) which remotely controlled 14 System Capable of Planned Expansion (SCOPE) high frequency global communication system (HFGCS) stations worldwide valued at more than \$126M. Utilized Mystic Star remote control system to provide high frequency radio and ultrahigh frequency (UHF) satellite command and control (C2) communications support to POTUS, FLOTUS, Secretary of Defense, and Secretary of State.
 - Performed weekly data test with National Military Command Center. Enabled 100% reliability and system support for The Joint Chiefs of Staff (JCS) and The Vice Chairman of the Joint Chiefs of Staff (VCJCS).
 - Provided flawless VPOTUS COMSEC support during 50+ Air Force 2 transports during annual rating period. Zero communication interruptions.
- ▼ **INVENTORY SURVEILLANCE.** Managed requisition, receipt, control, shipment, and destruction of Top Secret COMSEC materials in accordance with two-person integrity (TPI). Reviewed available security guidelines, regulations, and directives from higher headquarters, the National Security Agency (NSA), and other intelligence agencies to determine changes in accountability methodologies. Audited and inventoried systems and assets to ensure integrity of security controls. Oversaw transfer of cryptographic materials. Informed NSA and associated agencies of security violations concerning the loss/mishandling of materials and actual or suspected insecurities/compromises of crypto systems. Implemented keying material. Reported transactions affecting assigned COMSEC account and sub-accounts/hand receipt holders related to receipt, issue, destruction/reproduction of extracts, transportation of crypto information, inspections, and cases involving lost/stolen material or other compromises of crypto system security. Zero losses. Potential system/situational compromise averted.
- Custodian for \$40M in COMSEC and Controlled Cryptographic Items (CCI).
 - Resolved short notice COMSEC inspection. Critical review/approval routed in time. Zero mission delays.
 - Conducted 30 internal audits. Conducted inventory of 5K items. Ensured communication security methodologies/equipment was in compliance with National Security Administration (NSA) standards.
 - Coordinated emergency message destruction. Efforts averted COMSEC incident.
- ▼ **CUSTOMER RELATIONSHIP MANAGEMENT.** Collaborated with White House Military Office (WHMO), White House Communications Agency (WHCA), Defense Information Systems Agency (DISA) Federal Emergency Management Agency (FEMA) operations, National Military Command Center (NMCC), Pentagon, Andrews Air Force Base/Washington Tower, Strategic Command (STRATCOM), civilian/military personnel at all organizational levels, telecommunications personnel, and COMSEC specialists/managers for the purpose of identifying issues prior to critical path events, exchange views on procedural shortfalls, analyze current operations, determine short-or long-term goals, and measure day-to-day preparedness.

ACADEMIC SHOWCASE

A.A., Information Systems Management | Community College of the Air Force, Montgomery, AL | 2007 ~ 2009

COMMUNICATION SECURITY SOFTWARE/SYSTEMS

Automated Message Handling System (AMHS); Defense Message System (DMS); Exchange E-mail System; Secret Internet Protocol Router Network (SIPRNET); Automatic Digital Network (AUTODIN); Message Distribution Terminal (MDT); Communications System Processor (CSP); United States Air Force High Frequency Global Communication System

PROFESSIONAL DEVELOPMENT/CERTIFICATIONS

CERTIFICATIONS: National Security Agency COMSEC, Since 2012

TRAINING: National Security Agency COMSEC Course, 2012; DHS COMSEC Custodian Course, 2012; Airman Leadership School, 2007; Communication System Radio Operator Course, 2005; Operator Journeyman Course, 2003